

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 202<sup>nd</sup> meeting held December 17, 2009 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Bill Smyth (Clerk), Brian Tyler (Treasurer), Kasundra Brown-Corbin, Miriam Brownwall, Paul Carberry, Bob Gass, Jo Loughnane, Michael Maniscalco, Emily Merwin (ex officio), Mike Ryan, Loran Sanborn (ex officio), David Whitemyer

**In absentia:** Deb Cerilli Deidre Lamoureux, Maggie Reardon (Student),

### **Also in attendance:**

**Staff:** Prudence Goodale (Executive Director), Kristine Shipps (Business Manager), Angie Pepin (7-12 Principal), Ted Hirsch (K-6 Principal), Jo Feldman (Director Learning Services)

Audience: Lauri Bateman, Katy Lacy, Megan Batemen, Kaissaic Griffin, Josie Hirsch, Carlee Russell

Jeffrey Seglin (Chair) called the meeting to order at 7:03pm.

### **Approval of Minutes:**

**MOTION:** B. Gass moved to approve the minutes to the 201<sup>st</sup> meeting held November 22, 2009. Seconded K. Brown Corbin, motion carried unanimously.

**Agenda Change:** Representatives from the 8<sup>th</sup> Grade class presented their proposed trip to NYC in May. There presentation included all the details of the trip.

**MOTION:** B. Gass to approve the 8<sup>th</sup> grade trip to NYC in May as presented. Seconded B. Smyth, motion carried unanimously.

**Finance Committee:** B, Tyler reported

- Reviewed the November financials
- Business Office will be receiving the December tuition payment and the student tuition rates by town. Once these numbers are received there will be a reforecast for the remainder of the year.
- K. Shipps prepared the draft DESE January 1<sup>st</sup> Financial Statement and the document was reviewed by the Finance Committee.

**MOTION:** B. Tyler the Finance Committee recommends approval of the Year End Financial Statement with a final review by the Finance Committee before submission to the DESE. M. Brownwall seconded, motion carried unanimously.

Chair introduced and welcomed Loran Sanborn, High School teacher. Loran will replace Mac Haran as the Faculty Representative to the Board for the remainder of the 1 year term.

## **Academic & School Report:**

**Executive Director Report:** Prudence Goodale reported.

- Briefly reviewed the renewal report. Expect to have DESE Board vote in January or February.
- Recycling program spearheaded by Parent Josh Wright and partnership with Lowe's is underway with cabinets in every level.

**Academic Report:** Jo Feldman and Ted Hirsch reported

- J. Feldman presented an overview of the Learning Services Department and the services offered to students.
- T. Hirsch reviewed the MCAS growth model as it relates to the students receiving services and all sub groups met target.
- Reviewed the strategies to improve student learning.
- Discussion: look at demographics of SPED vs. Percentages.

## **Committee Reports:**

**Audience:** no comment

**Development Committee:** M. Brownwall

- Alumni Reunion January 9<sup>th</sup>. Open House at SSCPS at 6pm followed by a reception at the Scarlett Oak from 7-11pm.

**Faculty:** Emily Merwin reported

- Afternoon pick up is smoother no that some families have the last names of the students in their carpools on a placard.

**Parents Association:** no report

**Student Report:** Report submitted by M. Reardon

- High School is having a "Food Fight" canned food drive. Donations will be sent to a local food pantry.
- Town Meeting was held with discussions about Roberts Rule, upcoming field trip to Skate Town.
- Students requests the electronic device policy at stated in the Student Handbook remain the same.

**Development Committee:** reported earlier

**Facilities Committee:** D. Whitemyer reported

- Minor flood due to broken hot water heater pipe has been repaired.

**Governance:** B. Smyth

- The next meeting scheduled for Tuesday will be cancelled.
- M. Brownwall will be Acting Clerk and Chair of Governance until March 2010.
- Anticipated openings on the Board beginning July 1. Send names of interested candidates to B. Smyth. Four current members terms are up M. Maniscalco, M. Ryan, M. Brownwall, B. Smyth
- J. Seglin and P. Carberry will be working on Nominating Committee.

**Personnel:** B. Gass

- Negotiation team members are set and committee will get back on tract after 1<sup>st</sup> of year.
- First meeting of the Executive Director Search Committee met on December 8<sup>th</sup>. Committee members signed Confidentially Agreement. Committee working on revising job description, advertising

position. Ad will start weekend of January 17<sup>th</sup>. P. Goodale will act as advisor to committee. Survey and focus groups will be established.

**Steering Committee:** P. Carberry

- T. Hirsch and A. Pepin will be members of the committee.
- Committee is organizing and anticipate recommendation to launch a Capital Campaign in spring.
- Committee will present to the SSCEF at its next meeting.

**MOTION:** B. Smyth to adjourn the meeting. K. Brown Corbin seconded, motion carried unanimously.

Meeting adjourned at 8:30pm

Respectfully submitted:

Bill Smyth, Clerk  
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